

**TOWN OF GRANBY
ATHLETIC FIELDS AND SPECIAL PROJECTS BUILDING COMMITTEE
MEETING MINUTES
July 2, 2013**

PRESENT: Ronald Durej, Jim Sansone, David White, Jim Lofink, and Ben Perron

OTHERS PRESENT: John Stewart, CR3

Chairman Durej confirmed a quorum and called the meeting to order at 7:04 p.m.

Public Comment

There was none.

Approval of Minutes

ON A MOTION by B. Perron, seconded by J. Sansone, the Committee voted (5-0-0) to approve the minutes of June 4, 2013 as recorded.

Project Status Update

- Chairman Durej reported everything seems to be going well with the project.
- J. Stewart said he provided new drawings showing the conduits to the concession building. There will be two, 4" PVC conduits for future sewer and water and one for electrical to this building.
- The concrete pad for the concession stand is expected to be poured soon. It's assumed this will be coordinated with an order of concrete for something else in the project.
- J. Stewart reported the grandstand is done, but there are some stains on the bleachers and some bolts are missing. He is waiting for someone to get back to him regarding the staining. It may just be a quality of the milled aluminum.
- When the turf material is delivered to the site, a FieldTurf representative will inspect the site to make sure it's been done to specification in order to install the turf. R.A.D. and FieldTurf will work together on this.
- The track is in the process of being installed.
- The light poles in the parking lot have been moved.
- J. Sansone stated he had a conversation with Town Manager Smith and for clarification the topsoil is not being given away. The town is being reimbursed – in kind.
- Irrigation is being installed on the berm and hill.
- Chairman Durej stated the project is under control and on schedule. He said the second field would not be installed until early August.

Budget Review

Contingency and change orders were discussed. There is approximately \$11,000 available in contingency.

There will be an additional bill, estimated at \$6,000, for electrical design work.

There was discussion regarding the track pitch – 0.75% or 1%. The drawings showed the 0.75% but R.A.D. felt it was best to go with the 1% grade. The decision was made to change the pitch to the 1%, costing and estimated \$4,000. Committee members asked if the cost of this change should actually be paid for as part of the project. Chairman Durej tabled this discussion until a bill for this change is received.

CL&P work (at the pole) is covered by a change order. R.A.D. is indicating additional charges for some electrical that they feel is necessary. Chairman Durej is trying to schedule a meeting with interested parties to discuss this further. It seems the electrical contractor and the designer differ on work and responsibility of payment.

D. White stated he has approached Imperial Nurseries regarding plantings. He will speak with them further to see what plantings might be purchased and what the cost would be.

B. Perron reported he spoke with the Board of Education and they have agreed to put aside \$25,000 for a storage building. He explained this is to be used as a safety net in the event there is no money left in the project budget at the end of the project. The storage is expected to be built, or placed, underneath the bleachers. A concrete block building with a double door opening was mentioned as a possibility. If this becomes a reality, R.A.D. needs to become involved, sooner than later, so the fencing can be placed appropriately in this area. B. Perron asked J. Stewart to bring this up at a weekly project meeting in an effort to coordinate things with R.A.D. and the school. The Committee feels the storage unit would be best handled by the Board of Education – except for coordinating having it built on site with R.A.D.

Adjournment

The meeting adjourned at 7:57 p.m.

Respectfully submitted,

Susan Christian
Recording Secretary